**The Late Shows 2017**

The 11th annual edition of The Late Shows – supported by Port of Tyne and Sofa Workshop – will take place on **Friday 19** and **Saturday 20 May 2017**.

The Late Shows on Friday 19 May will take place in the Ouseburn Valley only as a warm-up night for the main event on Saturday 20 May, which will take place across NewcastleGateshead. Events on both evenings must run from 7–11pm, but Gateshead events on Saturday may start at 6pm.

Late Shows submissionswill be accepted from venues which:

* Are based in the Ouseburn, Central Newcastle or Central Gateshead.
* Promote arts, heritage and culture of all sorts including film, art, drama, literature, poetry, dance, music and craft.
* **Are not customarily open in the evening**.
* Are prepared to open from 7pm, closing at 11pm during The Late Shows.
* Open for free to visitors during The Late Shows.
* Offer an engaging, free event for Late Shows visitors (see About Your Event).
* **If your venue is usually open from 7–11pm, your event may be programmed as part of The Late Late Shows, from 10pm, Saturday 20 May. See below.**

**About Your Event**

Please read the Guidance Notes on planning a Late Shows event before completing the form. There are some criteria for inclusion in The Late Shows:

* Primarily (although not exclusively) events should appeal to the 16–34 year old market. **Please let us know if your event is suitable for over 18s only.**
* Where possible, please avoid performances/activities that can only take place at certain times throughout the evening – if this is necessary, please state the starting times. Activities/events should last approximately 15–20 minutes in order to encourage people to move around venues. To avoid disappointing visitors there should be at least one event per hour.
* Activities should be free to Late Shows visitors.
* If possible, please programme an event or activity that is supplementary to what you would usually offer.
* We encourage proposals for events that have a participation element where appropriate.

**Saturday 20 May – The Late Late Shows**

**10pm – late**

Criteria for taking part in the Late Late Shows are slightly different to those of the main weekend:

* Venues/ projects based in the Ouseburn, Central Newcastle or Central Gateshead will be considered.
* Venues promoting arts, heritage and culture of all sorts including film, art, drama, literature, poetry, dance, music and craft are encouraged to participate.
* Arts venues that are customarily open during the evening are eligible to participate in the Late Late Shows. Venues must be prepared to open from 10pm during TLLS but the duration of an event is the decision of the venue. **Please let us know what time your event ends**.
* Ideally, Late Late Shows should offer free events – and free events tend to get a high turn out. However, venues that must charge are able to participate in the Late Lates if they offer a discount to Late Shows glow-stick holders.

**Your submission**

**Venue Name and Address (including postcode):**

**Is your venue wheelchair accessible? Please give details where necessary:**

**Communications contact:**

**Proposed activities or events – if successful, the text you submit here will be used in the printed programme booklet and on the website to market your event. We may edit your text due to space constraints. Please keep this text under 100 words.**

**Friday 19 May** – The Late Shows in **Ouseburn**

7–11pm.

**Saturday 20 May** - The Late Shows across **Ouseburn, Newcastle and Gateshead**

7–11pm in **Newcastle**, 6-11pm in **Gateshead.**

**Saturday 20 May** - **The Late Late Shows** across **NewcastleGateshead**

10pm onwards.

Please return this form **along with a high resolution photo of your venue/event** to: info@thelateshows.org.uk no later than **Friday 24 February 2017.**