

Arbeia Time Quest Hazard Identification. Updated September 2023

Please note:

- This is **not** a risk assessment. The group leader should carry out a risk assessment.
- In the case of an emergency please contact a member of staff.
- Tyne & Wear Archives & Museums highly recommends that group leaders conduct preliminary visits.
- Group leaders should take the behaviour and ability of their group into consideration when compiling a risk assessment.
- It is the responsibility of the group leader to monitor the behaviour and safety of their group.

This Hazard Identification highlights the everyday risks that groups may incur. Please telephone Arbeia Roman Fort (0191) 277 1409 to enquire about possible building work taking place or hazards in temporary exhibitions.

Hazard Identification	Risk and to whom	Existing control measures set up by Tyne & Wear Archives & Museums	Further action to be taken by the school / group leader (add own comments)
Rubber sand	<ul style="list-style-type: none"> • Inhalation of dust from rubber sand. • Digestion of rubber sand through eating. • Rubber sand in eyes and mouth • Slips, trips and falls. 	<ul style="list-style-type: none"> • Children are informed not to throw the rubber sand around and to dig gently. • Adult supervision at all times by school staff and museum staff • Children are directed not to run on platform, to watch where they are walking and to dig in one area. 	<p>Ensure any information on children with breathing problem is passed to learning staff.</p> <p>School responsible for orderly and safe conduct of children.</p>
Plastic trowels	<ul style="list-style-type: none"> • Knocks and scrapes 	<ul style="list-style-type: none"> • Children are given instruction on proper use 	<p>Adult supervision at all times.</p> <p>School responsible for orderly and safe conduct of children.</p>
Children handling replica equipment/artefacts in trays	<ul style="list-style-type: none"> • Dropping objects on parts of their body. 	<ul style="list-style-type: none"> • Advice given by facilitator on safe handling. 	<p>Adult supervision at all times.</p> <p>School responsible for orderly and safe conduct of children.</p>
Stratigraphy wall	<ul style="list-style-type: none"> • Choking could occur from small pieces if swallowed. • Injury from objects sticking out from wall. 	<ul style="list-style-type: none"> • Advice given not to touch the wall. 	<p>Adult supervision at all times.</p> <p>School responsible for orderly and safe conduct of children.</p>

Stairs and platform	<ul style="list-style-type: none"> • Tripping and falling on stairs • Climbing on rail. • Tripping and falling on uneven surface of cement platform. • Fingers trapped in holes. 	<ul style="list-style-type: none"> • Instruction on proper behaviour on platform. • Rules given on no running. • Numbers limited to 15 on platform to reduce crowding. • Children work in pairs to reduce crowding. 	<p>Adult supervision at all times.</p> <p>School responsible for orderly and safe conduct of children.</p>
Self-led area	<ul style="list-style-type: none"> • Choking could occur from swallowing game pieces or tesserae tiles • Tripping or falling 	<ul style="list-style-type: none"> • Instruction on how to use and how to behave in self-led area • Numbers limited to 15 children 	<p>Adult supervision by school staff at all times.</p> <p>School responsible for orderly and safe conduct of children.</p>